

**WACCT Board Meeting Minutes  
April 15, 2015  
Central Wyoming College**



**I. Call to Order**

A. The meeting was called to order by WACCT President, Walter Wragge at 2:10 p.m.

Those present were:

Name	College	Name	College
Walter Wragge	NWCCD	Heather Christensen	CWC
Kathy Dolan (phone)	CC	Ed Mosher	LCCC
Don Erickson (phone)	LCCC	Jim Vogt	NWC
Carolyn Danko	NWC	Mickey Douglas (phone)	CWC
Steve Bahmer*	Exec. Director	Jim Roth	WWCC
George Eckman	WWCC	Norleen Healy	NWCCD
Karla Leach*	WWCC	Katie Roenigk*	Riverton Ranger

\*non-voting

**II. Welcome from the President**

President Wragge welcomed the Trustees and thanked them for facing the weather to attend.

**III. Approval of WACCT Governing Board Minutes dated March 6, 2015.**

**It was moved and seconded to approve the minutes dated March 6, 2015. Motion carried.**

**IV. Approval of Financial Statements as of February 28, 2015**

Executive Director Steve Bahmer reviewed the Financial Statements for the Board:

- We are under budget for expenses, but our fiscal year doesn't end until June 31, 2015.
- Revenues are short of projections because sponsorships have not been finalized. They need to be pursued.

**It was moved and seconded to approve the Financial Statements as of February 28, 2015. Motion carried.**

**V. New Business**

**A. WACCT Summit Planning**

Extensive discussion was held regarding whether to postpone/delay/cancel the October 2015 Summit. The dates and venue of the Summit have been secured in Cody and there will be no penalty if cancelled before 60 days of the conference. No speakers have been contacted as the Planning Committee has not met waiting for the outcome of this meeting. Board members gave reports regarding the feelings of their individual boards on this topic.

- Pros of moving forward:
  - The Summit has a lot of momentum from the success in the last two years.
  - Possibility of hiring an event planner suggested.
- Cons of moving forward:
  - Very short time span for the new Executive Director to get on board and be ready to get the Summit ready and have a quality event.

- Need to spend the summer months focusing on the very important legislative interim meetings of the JAC and JEC.
- Additional time needed to make connections with the Dept. of Ed. and the WCCC.

**It was moved and seconded to hold the Summit as scheduled. A roll call vote was taken and the motion failed on a 4-6 vote. President Wragge asked to have his No vote recorded.** (Executive Director Bahmer will cancel our reserved dates at the Holiday Inn in Cody)

### **B. Interim Legislative Topics**

- Joint Appropriations Committee (No. 2 priority for JAC)
  - “Review of funding model for CC (in reality there is only an “allocation” model) and determine if the model needs improvement or change. Decide if a task force needs to be appointed, and determine if local limits of college expansion and programs should be under Legislative oversight.”
  - This could be very dangerous for our CC's if we lose all control over our programs and facilities. We need to be at the table when these issues are discussed.
  - We need to make a grass-roots effort to engage industry in coming to the table to request support of Community Colleges providing the skills training and education needed for economic development.
- Joint Education Committee
  - #2 priority is college and career readiness.
  - #7 priority is High School completion.
  - #9 priority is Educational workforce skills gap.
  - Our priority is to support and bring any needed information to the JEC to aid in the development of these priorities.

### **C. Interim Communications Planning**

Steve will begin to organize goals for our communications through the summer months and get that out to everyone:

- Grass roots communication with local leaders and legislators focusing on the value of community colleges.
- Build relationships with business and industry and letting them speak to our skills gaps that can be filled by community colleges.

### **D. Executive Director Search Status Update**

President Wragge updated the Board on the progress of the Executive Director Search:

- Application deadline was April 10<sup>th</sup>. We received 10 applications.
- Do we want to move forward with the hiring of a new Executive Director?

**It was moved and seconded to fill the position of Executive Director. Motion carried.**

- Should the part-time position be filled with one person or split between two people?

**It was moved and seconded to fill the position with one part-time person. Motion**

carried.

- What role will the WACCT Board play in the filling of this position?
  - When the selection committee has narrowed the applicants to a final 3 or 4, the résumés and letters of interest will be shared with Board members.
  - After interviews are completed a recommendation from the Selection Committee will be made to the WACCT Board for final approval.

#### **E. Acceptance of Executive Director Letter of Resignation**

**It was moved and seconded to “accept with great regret” Mr. Bahmer’s resignation as WACCT Executive Director. Motion carried with regret.**

As a point of Personal Privilege, President Wragge presented a plaque to Director Bahmer on behalf of the WACCT Board of Directors recognizing his efforts and dedication to WACCT over the past 5 years.

#### **F. Audit**

A question was asked in regards to the next audit. Audits are to be carried out annually with the approval of the Board (WACCT By-Laws, Art. VIII, Sec. 7)

### **VI. Old Business**

#### **A. Board Manual and Key Documents Discussion**

These documents that were distributed to the Board in October need to be updated for use by the new Executive Director.

#### **B. Wyoming Legislative Reception**

The reception date has been set for February 18, 2016, at Little America, Cheyenne, WY.

#### **C. WACCT Budget**

The WACCT fiscal year begins July 1. The new budget needs to be prepared and presented for approval to the WACCT Board prior to July 1, 2015.

#### **D. Additional items:**

- Director Bahmer holds a position on the CCW/CCA Team. This position has been added to the Job Description. Since the Governor appointed only the 7 initial core members our new Executive Director will just replace Steve on this team.
- CCW will be presenting draft documents regarding new initiatives tomorrow at the WCCC meeting.

### **VII. Adjournment**

There being no further business the meeting adjourned at 4:40 p.m.

Respectfully submitted:

Heather Christensen  
Acting Secretary  
CWC Trustee, Secretary