
WACCT BOARD MEETING MINUTES

FEBRUARY 16, 2023

LARAMIE COUNTY COMMUNITY COLLEGE

CCI ROOM 130 AND ZOOM

Call to Order

The meeting was called to order by WACCT Treasurer Don Erickson at 4:03pm.

Those present:

Doug Mercer, EWC

Don Erickson, LCCC

David Applegate, CC

Steve Degenfelder, CC

Dr. Jeff Hawes, President EWC

Dr. Joe Schaffer, President, LCCC

Ernie Over, CWC

Janine Thompson, LCCC

Dr. Kim Dale, President WWCC

Bob Salazar, LCCC

Tracey Swanson, Sheridan College

Deb Wentland, Sheridan College

Dr. Darren Divine, President CC

Erin Taylor, WACCT ED

Dr. Janell Oberlander, President GCCD

Larry Smith, GCCD

Dr. Lisa Watson, President NWC

Dr. Brad Tyndall, President, CWC

Craig Tolman, CWC

Nello Williams, GCCD

Tara Kuipers, NWC

Maggie York, Linden Marketing

Elaine Henry, Sheridan College

Dr. Sandy Caldwell, WCCC

After introductions, a motion was made and seconded to approve the agenda for the February 16th meeting.

There was no objection to the October 5, 2023, WACCT Board meeting minutes and January 23, 2023, WACCT Executive Committee meeting minutes.

New Business

- **Shaping Wyoming's Future Awards** – WACCT Executive Director Taylor summarized the event with the Wyoming Business Alliance and also pointed the Board to the photos from the event that are posted on the WACCT website.
- **Financial Reports** – A motion was made and seconded to accept the year-to-date profit and loss & balance sheet statements. It was noted that sponsorship dollars have been harder to retain for this year. Once again, the Linden expenditures were itemized for the Board as requested. It was noted that the budget includes the use of \$14,446.53 from reserves to balance the budget and the ED received a \$5,000 bonus in the fall.
- **Election of WACCT 2023/2024 Officers** – A motion was made to add Trustee Craig Tolman to the proposed slate of officers filling the role of WACCT Secretary. Not hearing

any further nominations from the floor, a motion was made and seconded to elect the following officers:

- President – Reggie Clark, WWCC
- Vice President – Kathy Dolan, CC
- Secretary – Craig Tolman, CWC
- Treasurer – Don Erickson, LCCC
- **Executive Director Report** – consisted of the following topics:
 - Legislative update on the budget and bills to date.
 - ACCT Connect and State-Based Governance Leadership training. Dr. Schaffer gave an update from the NLS training in Washington, DC.
 - Mid-year ED goals
 - Spring advocacy workshop – will look to JEIC meeting schedule
- **WACCT policy manual change** – a motion was made and seconded to approve the change in the WACCT Policy Manual to require checks more than \$5,000 to require two signatures. The WACCT President will appoint a small committee to review the policy manual for the June meeting.
- **Linden Update:**
 - PR group meetings – Linden and the WACCT ED have been meeting regularly with the PR folks to discuss the following work:
 - Wyoming Business Alliance Student Awards – Shaping Wyoming’s Future Awards is the 2nd most visited page on the WACCT website.
 - Student features monthly, in addition to the Shaping Wyoming’s Future student awards
 - College booklet content
 - The WACCT ED continued to work with Linden to produce:
 - Regular social media posts
 - Industry spotlights
 - Advocacy support materials
 - Ideas for future work:
 - Including local media outlets on the WACCT Constant Contact lists
 - WACCT current on Press Assn. membership?
 - The mission of the community colleges – Access – meeting the student where they are!
 - Trustee highlights? Faculty and staff too?

Other Business

- **ACCT Coordinator update** – Trustee Tracey Swanson from Sheridan College will move into this role.
- **WACCT Board member duties and responsibilities** – ED Taylor reviewed WACCT Board members duties and responsibilities including fiduciary and legal responsibilities.

The meeting was adjourned at 5:46pm.